



MARCHING 100
ALUMNI BAND ASSOCIATION - DMV AREA CHAPTER
7005 FIELDSTONE COURT
BRANDYWINE, MARYLAND 20613

IN REPLY REFER TO

PRES/EC MTG Notes
19 Feb 19

From: Marching 100 Alumni Band Association (ABA) DMV Area Chapter President
To: Marching 100 ABA DMV Area Chapter Staff
Subj: **MARCHING 100 ABA DMV AREA CHAPTER EXECUTIVE COUNCIL (EC) MEETING MINUTES' NOTES FOR FEBRUARY 19, 2019 - NOTE: Original meeting was scheduled for February 16, but was moved to February 19 due to scheduling conflict with multiple members of the EC for the DMV Area Chapter.**

Agenda

1. Call to Order (7:07 PM)
2. Welcome & Introductions
 - a) **Attendance**
 - i. **Pres, VP, Treas, Sec**
 - b) Adoption of Minutes from 19 Jan 2019 EC Meeting (7:10 PM)
 - i. **Approved with correction of making our stationary, as well as any other correspondence state - DMV Area Chapter**
3. Treasurer Report (7:11 PM)
 - a) **\$748.84**
 - b) **EC stated that the DMV Area Chapter need to establish an operational account in order to facilitate daily operations of the chapter business**
4. Old Business (7:23 PM)
 - a) DMV Chapter P.O. Box or address?
 - i. **EC decided to use 7005 Fieldstone Court, Brandywine Md, 20613 for DMV Area Chapter address; this will eliminate costs associated with obtaining/maintaining that P.O. Box**
 - b) DMV Chapter 'Master' Roster
 - i. **DMV Area Chapter Treas established a chapter e-mail account to communicate to members in the chapter**
 - ii. **DMV Area Chapter account - M100ABA.DMVAREA@gmail.com**
 - c) DMV Chapter Bylaws Revision/Update (7:30 PM)
 - i. **EC originally was going to send out the proposed revisions/updates (NLT 60 days before annual chapter meeting) in Feb 19. Since the ASBC HBCU Festival event popped up, EC decided to postpone the distribution of By-Laws until Mar 19. This will also allow EC members to provide input to the document, before release**
5. New Business (7:30 PM)
 - d) M100 ABA National Board Conference Highlights
 - i. **EC Pres highlighted 2 items from the National dial-in**

meeting on 30 Jan 19

1. Lifetime Member dues - \$900.00 goes to National Savings account and the other \$100.00 goes to Nationals for the processing of the applicant; NO funds towards the chapter
 2. All chapter meeting minutes should be submitted to Nationals
- e) DMV Chapter Calendar, dated 04 Feb 2019, Review
- i. EC Pres was in the process of updating the chapter calendar for distribution to chapter members
 - ii. Chapter calendar will be updated and sent to chapter Sec for release
 - iii. Membership Drive is: 1 Mar 19 - 30 Jun 19
 - iv. DMV Chapter Annual Meeting Date/Location?
 1. Will be in Maryland on 25 May 19
 2. Time/Place - still TBD
 - v. Homecoming Dates - the confirmed date is 05 Oct 19
- f) DMV Chapter T-Shirts?
- i. EC Pres working with graphic arts design company in order to design chapter T-shirt
 - ii. ETA of first draft is 20 Feb 19
- g) DMV Chapter Banner?
- i. EC tabled to after chapter T-shirt is designed; banner should be easy to obtain with a chapter design already established
6. ASBC HBCU Festival (7:46 PM)
- a) EC VP informed EC members of event on 13 Feb 19
 - b) EC Pres submitted request for financial assistance, to Nationals, in order to support/assist a FAMU Band Staff Member, Darryl Baker, with plane fare & 2 night hotel stay for ASBC HBCU Festival on 23 Feb 19
 - i. Pres, from Nationals, made a donation of \$300.00 for event
 - ii. EC VP started a Go-Fun site on DMV Chapter Facebook as well as communicated with the Washington DC FAMU National Alumni Association for donations as well
 - iii. Darryl Baker, FAMU Pep Band Director will arrive on 22 Feb 19 around 6:30 PM
 - iv. DMV Area Chapter members will take him out to eat dinner on 22 & 23 Feb 19
 - v. Estimated total for trip is \$366 for air fare; \$84 per night for hotel, which is approximately \$544.00 - this does not account for meals
 - vi. All participants must register

- vii. Set-up time is 7:30 AM at the Washington Convention Center; the event is from 8:30 AM -3:30 PM
 - viii. The event might last to around 5:00 PM, since Mr. Baker will be among a group of band directors conducting auditions
 - ix. DMV Area Chapter members will assist Mr. Baker and set-up a FAMU M100 table at the event - shifts will be assigned by EC VP who is also on the ASBC HBCU Festival Committee
 - x. Afterwards, DMV Area Chapter members will take Mr. Baker to dinner
 - xi. EC members will prepare a news type article to be sent to chapter members as well as Nationals for inclusion on the Nationals' Events section of the website?
7. Organizational Account
- a. EC Pres has an organizational account application, from Navy Federal Credit Union for Pre, VP & Treas to fill out
 - b. EC Treas will communicate with National Treas, concerning the use of the M100 ABA EIN Number
8. Announcements/For the Good of the Chapter
9. Adjournment (8:06 PM)

J. GREEN

Copy to:
2019 M100 ABA DMV Chapter Staff/File(s)